

OSMB Schedule of Meeting 2018-19 DRAFT WORK IN PROGRESS

- Note**
- scrutiny review (Modular Housing – joint OSMB/Improving Places) ongoing
 - request for further review into scrutiny oversight of largescale contracts
 - Universal credit impact
 - energy
 - Rothercard¹

Date of meeting	Possible agenda items	Notes /comments
6 June 2018 (pre-decision)	<ul style="list-style-type: none"> – House Project – Local Plan – Forge Island 	
20 June (11 June) (ordinary)	<ul style="list-style-type: none"> – MTFS - update² – Council Plan Q4 Performance Report – Equality Peer Review – outcomes – Scrutiny Annual Report 2017-18 (Draft) – O&S Procedural Rules 	<ul style="list-style-type: none"> – CX – Request from OSMB – – – For information (need to know)
4 July (25 June) (pre-decision)	<ul style="list-style-type: none"> – Modern Methods of Construction Pilot to Build Affordable Homes – Community Energy Switching Scheme – Strategic Property - Riverside House Lease – Allotments Self-Management 	
	<ul style="list-style-type: none"> – Adult Social Care Improvement plan & Budget Monitoring (quarterly update)³ & ⁴ 	Workshop session

¹ Luke Sayers emailed (15.06.18)

² May influence dates of pre-decision scrutiny

³ Cllr Steele/AML discussed format 11.06.18 – invites sent on 13.06.18. Cllr Roche not available. Pre-mtg set up 27.06.18

⁴ Anne-Marie Notified of dates 31.05.18 (update – original sent 30.05.18)

Date of meeting	Possible agenda items	Notes /comments
18 July (10 July) (ordinary)	<ul style="list-style-type: none"> – CYPS Budget monitoring (quarterly update)⁵ – 2018/19 Financial Monitoring Report (Q1) tbc⁶ – 2017/18 Financial Outturn Report – Communication Strategy – SRP Annual Report⁷ – CCTOC Youth Cabinet report 	<ul style="list-style-type: none"> – Request from OSMB – Business as usual – Annual report – Request from OSMB – Annual report – Scheduled item
1 August (24 July) (pre-decision)		
12 September (3 September) (pre-decision)	<ul style="list-style-type: none"> – Adult Social Care Improvement plan & Budget Monitoring (quarterly update) – Response to Children’s Commissioner’s Takeover Challenge (CCTOC) – Work experience – Waste update⁸ – Forge Island Development Quarterly Update⁹ 	
3 October (24 September) (ordinary)	<ul style="list-style-type: none"> – OSMB consultation on budget options¹⁰ – CYPS Budget monitoring (quarterly update)¹¹ – Financial Monitoring update¹² – Q1 Council Plan Performance¹³ 	<ul style="list-style-type: none"> – Referral from Cabinet – Request from OSMB – Annual report (each Directorate attending) SHORT AGENDA – MEETING WITH VAR

⁵ Mel Meggs emailed 30.05.18

⁶ Quarterly revenue budget monitoring report to be scheduled

⁷ Tom Smith confirmed on 08.06.18 – changed date with Sam Barstow

⁸ Tom Smith emailed with request on 08.06.18

⁹ Requested at OSMB 06.06.18 – email request sent to Damien 13.06.18

¹⁰ **Referred by Cabinet (report to OSMB 20.06.18 Budget Setting Process 2019/20 and Medium Term Financial Challenge)**

¹¹ See 4 – CYPS notified of dates

¹² Judith Badger – request sent 04.06.18

Date of meeting	Possible agenda items	Notes /comments
17 October (8 October) (pre-decision)	<ul style="list-style-type: none"> – Early Help review outcomes – Scrutiny of Budget Proposals (TBC) 	– Requested by OSMB
	– Update on agreed budget savings from previous years (2016/17; 2017/18) ¹⁴	– Request from OSMB
7 November (29 October) (ordinary) NEW DATE	<ul style="list-style-type: none"> – Complaints/Compliments¹⁵ – Review of Council Tax Support Scheme AND Update on roll out of Universal Credit 	<p>All directorates to be invited</p> <ul style="list-style-type: none"> – Request from OSMB. Further report on the take up of the Council Tax Support Scheme and the impact of the roll-out of Universal Credit across the borough
14 November (5 November) (pre-decision)	– Scrutiny of Budget Proposals (TBC)	
28 November (19 November) (ordinary)	<ul style="list-style-type: none"> – Agency review update – Adult Social Care Improvement plan & Budget Monitoring (quarterly update)¹⁶ – Public Spaces Protection Order for Rotherham Town Centre¹⁷ 	<ul style="list-style-type: none"> – Monitoring – Order commenced 20/10/17 review after order in place 12 months to assess impact and make variations, adjustments or new orders as necessary and for this to be considered by OSMB.

¹³ Arranged with Tanya Palmowski

¹⁴ Request sent 31.05.18

¹⁵ Tanya notified of meeting date

¹⁶ Moved from 12.12.18 (see 3)

¹⁷ Tom Smith confirmed on 08.06.18

Date of meeting	Possible agenda items	Notes /comments
12 December (3 December)	– Scrutiny of Budget Proposals (TBC)	
(pre-decision)	– Q2 Council Plan Performance – Financial monitoring	
16 January 2019 (7 January)	– Scrutiny of Budget Proposals TBC	
(pre-decision)		
30 January 2019 (21 January)	– CYPS Budget monitoring (quarterly update) – Forge Island Development Quarterly Update	– Request from OSMB
(ordinary)		
13 February (4 February)	– The Budget and Council Tax 2019/20 report	– Referral from Cabinet
(pre-decision)		
20 February (11 February)	– ENERGY OPTIONS (TBC)	Identified as area for potential spotlight review
(ordinary)		
13 March (4 March)		
(pre-decision)		

Date of meeting	Possible agenda items	Notes /comments
27 March (18 March) (ordinary)	– Adult Social Care Improvement plan & Budget Monitoring (quarterly update)	– Request from OSMB
10 April (1 April) (pre-decision)		
24 April (10 April - EASTER) (ordinary)	<ul style="list-style-type: none"> – CYPS Budget monitoring (quarterly update) – Agency Review Update – Forge Island Development Quarterly Update 	<ul style="list-style-type: none"> – Request from OSMB – Monitoring

To Schedule

	Children Commissioner Takeover Day 2019	
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Items Referred Elsewhere

July	– Neighbourhood Working (Jackie Mould/Shokat Lal) ¹⁸	Referred to Improving Places
TBC	– Sheffield to Rotherham Tram Train Project ¹⁹	Request from OSMB. Further report detailing the outcomes of the learning from the project.
TBC		Delegate to Improving Places – linking to Emergency Planning remit

¹⁸ Email sent 31.05.18 – Cllr Steele agreed

¹⁹ Referred to Improving Places by Cllr Steele

	– Scrutiny of Flood Management Arrangements ²⁰	
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Version Control	V1 – Sent out 13.06.18 (sent out to JMc/BS) V2 - Amended 14.06.18 V3 – Amended 15.06.18 (following Budget Update) V4 – Amended 2.07.18 – inclusion of PDS 04.07.18 V5 – Amended 4.07.18 – removal of Rothercard Report – now being dealt with in sub-group	CW CW CW CW CW
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²⁰ Referred to Improving Places 06.06.18